Dean of Students-Waukegan, IL

The Menta Group has a reputation for giving professionals the tools to be successful in any educational environment. With over 40 years of experience in the educational system staff receive the highest degree of training and ongoing support. Our programming focuses on collaboration between all members of the team in order to meet the needs of our students. At the Menta Group, we are constantly looking to build upon the strengths of our staff and provide opportunities for growth and development within the organization. Through the fostering of a collaborative environment and innovative ideas for meeting student needs, all of our staff play a critical role in the proven success rate of our students. The Menta Group is committed to providing you with ongoing training and support as well as in opportunities to invest in furthering your education.

We are seeking qualified applicants for the position of Dean at our Lakeshore Academy/Waukegan Extension Program location in Waukegan, IL. This addition to our leadership team, would work in collaboration with the Principal to support the daily responsibilities of the program and assist with the supervision and outcomes of all aspects of programming. The selected candidate would be able collaborate on the development of school plans and procedures for instruction, students social/emotional needs, safety, building procedures, school discipline and other building needs. The curriculum is taught with an engaged learning methodology that nurtures academic, behavioral, and social-emotional growth. Our educational model encourages the development of academic and social-emotional skills in a positive and well-structured learning environment, with a focus on preparation for postsecondary education, employment, and citizenship. Job duties require you to be creative, energetic & wanting to develop and implement innovative solutions to critical problems in education. You will be working in an atmosphere where data driven decision making & team work is the norm.

**Major Responsibilities:**
Assist the Principal by building high performing teams, responsibly managing work and people, and enlisting others in the school vision
Exceptional problem-solving, critical-thinking, and strategic planning skills
Ability to successfully handle multiple projects concurrently
Demonstrated ability to be self-directed and take initiative
Promote the success of students by creating an instructional program that continually strives to improve teaching and learning
Create and maintain a school environment that focuses on students and emphasizes high academic expectations, a personal approach, caring, discipline, and order
Encourage professional development, recruit and select outstanding staff, and effectively supervise teachers and staff in order to improve student learning and academic achievement
Confer with students, parents, and staff to resolve issues and problems

**Qualifications:**
Illinois Certificate Type 75 with General Administrative Endorsement (preferred)
State of Illinois Special Education Teaching Certification (LBS1)/endorsement (preferred)
Valid Standard Secondary Teaching Certificate (Illinois)
Excellent oral and written communication skills
Student focused and flexible in classroom instructional approach
Demonstrated ability to work well in a fast paced environment
Team player

This position offers an access to medical, dental, vision plans, 403(b), sick pay, holiday pay, and personal/vacation days. The salary range is comparable for the position and area, depending upon certification and qualifications.

Apply at this web site: www.thementagroup.org/careers/apply
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