Corbin Independent Schools
Job Description

Position: PBIS Clinician
Location: District
Reports To: Project Director
Employment Term: As approved by Board
Salary Schedule: 107C

Major Job Goal:
Coordinate the services for the School-Wide Positive Behavior Support Program; provide PBIS services and coordinate with community, school and families to successfully implement the program.

Major Duties and Responsibilities:

- Collaborates with the school, family, and community to ensure the needs of students are met.
- Coordinates services and programs to ensure successful implementation of program goals and objectives.
- Conducts agency and home visits related to program initiatives and school needs.
- Supervises students in courses and project goals and objectives.
- Establishes and maintains records, files, and documentation.
- Attends required professional development, trainings, and meetings related to performing job responsibilities.
- Maintains effective communication with the Project Director and other school personnel, and community.
- Prepares required reports in an accurate, timely manner.
- Contributes to the positive public relations of the program.
- Adheres to program requirements for operation.
- Performs related duties as assigned by the Project Director.

Qualifications:

- Must hold a minimum of a bachelor’s degree in education, counseling, social work or related field.
- Experience in the coordination of community resources.
- Basic record-keeping techniques.
- Must be able to maintain confidentiality.
- Oral and written communication skills.
- Ability to work in a team setting.
- Ability and experience in planning and organizing activities.

Other Requirements:

1. Hold a valid Kentucky driver’s license.
2. Approved criminal records check.
3. Approved TB skin test.