Community Job Coach-North Aurora, IL

Team Transition, a member of The Menta Group, is designed to assist districts in meeting their obligation of post-school goals and transition outcomes according to IDEA 2004. The Team Transition Program provides an educational experience that focuses on acquisition of skills necessary for independent living. In addition, young adults are taught strategies for problem solving and conflict resolution, as well as, how to make informed decisions and movement toward greater self-sufficiency and successful achievement of their goals related to each of the transition domains – employment, career-building education, living situation, personal-effectiveness and quality of life, and community-life functioning.

The community job coach is responsible for working with the job development and placement facilitator with the development of individualized training support plans that include, but are not limited to; student background information, contributions and strengths, disability, supports needed in the work environment, the task analysis, structure of the work environment, identifying adaptations, support strategies, natural cues, natural supports, training objectives, fading plan and reinforcement schedule.

Key Competencies:
- Ability to customize instruction and structured intervention techniques and strategies to assist the student in learning to perform job tasks to the employer’s specifications.
- Assist students in acquiring the interpersonal skills necessary to be accepted as a worker on the job site.
- Knowledgeable and able to complete assessments related to transition
- Develop strategies for involving individuals with exceptional learning needs in all levels of collaborative transition program planning and evaluation
- Understand procedures and requirements for referring students to community service agencies
- Provide positive behavioral support to students in group and individual setting
- Excellent interpersonal and communication skills, with demonstrated ability to speak and write clearly and persuasively
- Ability to learn quickly and to be effective in a fast-paced, dynamic, and team focused environment

Qualifications
- Associate Degree Preferred
- Para Professional Certification
- Experience with special populations and transition preferred
- Demonstrate ability to work independently with indirect supervision
- Accepts responsibility for self, is self-motivated and has a strong work ethic
- Effective multi-tasking, time management and organization skills.
- Employment is contingent upon a background check, employment physical and drug screen

Working Conditions:
- Work may be performed in a variety of work settings with varying levels of cleanliness, heat, noise, dust, odors/fumes, etc.
- Must be willing to work a flex schedule including weekends, nights, holidays
- Must be willing and have the ability to adapt to new assignments and situations on short notice.
- Must be willing and able to travel through varying counties in Illinois.

How to Apply:
- Complete an application on this web site: www.thementagroup.org/careers/apply
- Fax resume to Rory Conran at 630.907.0197.
- E-mail resume to Rory.Conran@menta.com
- Questions can be directed to Mr. Conran at the above e-mail address or (630) 677-2230.