OUTREACH NOTICE

PINE KNOT CIVILIAN CONSERVATION CENTER
DANIEL BOONE NATIONAL FOREST

INTERMITTENT-TEMPORARY POSITION

The Pine Knot Civilian Conservation Center in Pine Knot, KY is recruiting for the following position:

Social Services Assistant, GS-0186-05 Intermittent-Temporary

Announcement #:

IMPORTANT NOTES:

This position requires the selectee to obtain or possess a Commercial Driver’s License (CDL) and therefore, is a Testing Designated Position (TDP) under the Department of Transportation (DOT)/Forest Service Alcohol and Controlled Substance Testing Program. Applicant tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use unless they currently occupy a TDP under the DOT/Forest Service Alcohol and Controlled Substances Testing Program. Final appointment is conditional on a negative drug test. This announcement constitutes 30 days advance notice.

Positions may have varying work schedules. Positions may have irregular and protracted hours of work. Tours of duty may include full-time or less than full-time and will involve working weekends or irregular work hours. Positions will be used on a call-when-needed basis to fill in behind permanent staff when absent due to leave or other unforeseen circumstances. There is no guarantee of hours, or implications of leading to full time employment.

Positions may be filled as a temporary appointment up to 6 months or as a not to exceed (NTE) 1 year which can be extended 1 additional year.

More than 1 position may be filled.
**DUTIES:** (The duties described reflect the full performance level of this position)

Provides on-site supervision of students to ensure a safe, healthy atmosphere. Schedules, coordinates, and supervises work details, recreational and other group activities including making reservations, acquiring transportation, and other related arrangements and providing information concerning these activities. Gives practical advice and counsel to students in order to assist in developing work skills. Provides input in the planning of dormitory activities of students. Maintains order and discipline among student, both of assisted group and other groups, observing and recording social behavior patterns to aid in counseling and or placement of students. Provides leadership and direction to students in performing daily housekeeping duties, work details, physical training, recreation, hygiene, etc. Conducts various dorm meetings during absence of the supervisor to disseminate information to students, and provide guidance in such areas as group living problems. Facilitates student group counseling sessions. Meets individually with students to discuss day-to-day problems encountered in residential living. Gives practical advice and counsel to students and proposes solutions to routine problems without imposing personal values. Is required to operate government vehicles including sedans, light pick-ups, 12-16 passenger vans, and 20 to 40 passenger buses. This may include buses with air brakes.

**OUTREACH RESPONSE:** (Please respond no later than 5/23/2014)

Interested applicants desiring further information should contact Allen Vaughn by phone at 606-354-4245 or email arvaughn@fs.fed.us. If you are interested in this position, please complete the Outreach Response Form and return it to the email address or fax number listed on the response form. Respondents will receive further instruction on the application process at the end of the outreach period. Those interested may review [www.usajobs.com](http://www.usajobs.com), the U.S. government’s official site for jobs and employment information.

**HOW TO APPLY:**

The vacancy announcement for this position will be posted on the U.S. Government’s official website for employment opportunities at: [www.usajobs.com](http://www.usajobs.com). Once the announcement is posted, all who responded to the outreach notice will be contacted by email to let you know what the vacancy announcement number will be for this position.

**About the Pine Knot Job Corps Center:**

The Center is located within the boundaries of the Daniel Boone National Forest, but is administered by the US Forest Service Job Corps National Office in Denver, Colorado. The Daniel Boone National Forest encompasses an area of approximately 692,536 acres, from Morehead, in northern Kentucky, to the Tennessee and Virginia border.
Offices on the Daniel Boone National Forest include:

- Supervisor’s Office, Winchester, KY
- London Ranger District, London, KY
- Morehead Ranger District, Morehead, KY
- Redbird Ranger District, Manchester, KY
- Stanton Ranger District, Stanton, KY
- Stearns Ranger District, Whitley City, KY

The Center has the following five organizational areas:

- Administration
- Counseling
- Education
- Residential Living
- Vocation

Pine Knot Job Corps Center has been a training program that has served generations of young adults through intensive programs of education, vocational training, work experience and counseling since 1965. The basic responsibility of the Job Corps Program is to give America’s disadvantaged youth between the ages of 16 and 24 the opportunity to develop needed vocational skills and to earn an education. This contributes to their ability to more fully participate in the world of work and citizenship.

The Job Corps Mission is to create a safe, secure, supportive and clean environment for our students that is conducive to their accomplishing the maximum academic, vocational, social, and employability skills. This will enable them to obtain the tools necessary to be employable, productive, responsible members of society.

The Pine Knot Job Corps Center is located approximately 90 miles south of Lexington, KY and approximately 80 miles north of Knoxville, TN. The Center has the capacity to house and train 224 students. The Center is closely tied to the community to provide additional training opportunities for the students through an active work experience program.

Pine Knot offers training in the following career technical training fields:

- Auto Mechanics
- Culinary Arts
- Urban Forestry
- Welding
- Union Brick Masonry
- Union Carpentry
- Information Technology
Career Technical Training is accomplished through work experience training and classroom instruction. The length of the career technical training programs on Center varies, but, as a rule, each trade is approximately 800-1200 hours and length of stay is from 10 to 24 months.

Pine Knot offers a broad-based educational program. All students must participate in education as well as vocational training. Placement in education is based on tests administered upon entrance. This allows students to progress at a rate consistent with their abilities. Small classes provide individual attention throughout the program. Pine Knot is an accredited high school by the state of Kentucky. The Center awards high school diplomas as well as GED Certificates upon completion of the total academic and vocational training programs.

Four dormitories (one female, three male) housing 64 students each comprise the residential living quarters on Center. The Residential Living staff is responsible for maintaining the living area, providing social skills training and for providing a well-rounded recreational program.

About Pine Knot:

Pine Knot is located in a rural setting on Highway 27 in McCreary County, Kentucky. McCreary County has approximately 15,000 residents and consists mostly of forestlands and mountainous terrains. The basic economy is made up of several manufacturing companies, small individually owned businesses, logging, the local school system and the Job Corps Center. It is a small rural close-knit community.

There are many beautiful tourist attractions in McCreary County and the surrounding areas. Some include natural wonders such as Cumberland Falls State Park, Yahoo Falls and Natural Arch. There are several miles of developed trails, Blue Heron Mining Community, Big South Fork Recreation area, and many other activities and fun things to do.

The community around Pine Knot and McCreary County offers 3 motels, a motor lodge, a variety of fast food and family restaurants, a public library, several medical and dental facilities, two banks, a golf course, a senior citizen center, several volunteer fire departments, sheriff’s department, county and city offices, softball and baseball fields, and numerous churches of all denominations. Numerous shopping facilities are located within a 30 mile radius of the Center. Housing is available in the $40,000 to $80,000 range. Rentals are available on a somewhat limited basis with average rental costs of $250 to $500 per month. McCreary County also has a community technical college system, one central high school, tone middle schools (grades 6-8), and two elementary schools (grades K-5).