JOB OPPORTUNITY

Scope:
CACI has been awarded a 3 year contract to provide document conversion services to the Department of Veterans Affairs (VA) Veterans Benefits Administration (VBA). This project involves scanning, indexing, data extraction and transmission of images and data via secure web connection to the VBA for over 500 million images, and potentially up to 1 billion images.

Requirements:
Quality Associates, Inc., a Maryland based small business has been awarded a subcontract by CACI to support the hiring of up to 120 people for this contract. These jobs will involve handling incoming documents: removing staples, clips, etc., sorting documents, and inserting separator pages between the documents.

Qualifications include: some computer skills, willingness to learn new tasks, ability to lift boxes weighing up to 40 lbs., and passing a security background check.

Here are some details about the job:

   Job location - Mt. Vernon, KY (Source-HOV facility)
   Labor Category - General Clerk I ($14.23/hr - includes H&W $)
   Shift - 2nd Shift (5pm to 1:30am)
   Dress code – Business casual
   Period of Performance - Through October 24, 2015
   Security Requirements – Security background check
   Start Date – 3-4 weeks (due to security check)

Contact:
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