**Principal/Lead Administrator K-12 Cook/DuPage County Suburbs**

The Menta Group has a reputation for giving professionals the tools to be successful in any educational environment. With over 35 years of experience in the educational system staff receive the highest degree of training and ongoing support. Our programming focuses on collaboration between all members of the team in order to meet the needs of our students. At the Menta Group, we are constantly looking to build upon the strengths of our staff and provide opportunities for growth and development within the organization. Through the fostering of a collaborative environment and innovative ideas for meeting student needs, all of our staff play a critical role in the proven success rate of our students. The Menta Group is committed to providing you with ongoing training and support as well as in opportunities to invest in furthering your education.

We are seeking qualified applicants for the position of building Principal/Lead Administrator for a therapeutic day school in the Cook/DuPage County Suburbs for the 2015-2016 school year. The curriculum is taught with an engaged learning methodology that nurtures academic, behavioral, and social-emotional growth. Our educational model encourages the development of academic and social-emotional skills in a positive and well-structured learning environment, with a focus on preparation for postsecondary education, employment, and citizenship. Job duties require you to be creative, energetic & wanting to develop and implement innovative solutions to critical problems in education. You will be working in an atmosphere where data driven decision making & team work is the norm. The selected candidate would be able to collaborate on the development of school plans and procedures for instruction, students social/emotional needs, safety, building procedures, and other building needs.

**Major Responsibilities:**
Lead the school by building high performing teams, responsibly managing work and people, and enlisting others in the school vision. 
Promote the success of students by creating an instructional program that continually strives to improve teaching and learning. 
Create and maintain a school environment that focuses on students and emphasizes high academic expectations, a personal approach, caring, discipline, and order. 
Encourage professional development, recruit and select outstanding staff, and effectively supervise teachers and staff in order to improve student learning and academic achievement. 
Confer with students, parents, and staff to resolve issues and problems.

**Qualifications:**
Professional Educators License with an Endorsement in General Administration-Preferred 
State of Illinois Special Education Teaching Certification (LBS1)/endorsement 
Valid Standard Secondary Teaching Certificate (Illinois) 
Excellent oral and written communication skills 
Student focused and flexible in classroom instructional approach 
Demonstrated ability to work well in a fast paced environment 
Team player 

This position offers an access to medical, dental, vision plans, 403(b), sick pay, holiday pay, and personal/vacation days. The salary range is comparable for the position and area, depending upon certification and qualifications.
Apply at this web site: www.thementagroup.org/careers/apply
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